



United Nations  
Educational, Scientific and  
Cultural Organization



**Malta  
UNESCO  
Youth  
Association**

Member of the Network of UNESCO Clubs  
and Associations

# **STATUTE**

## 1.0 General Provisions

- 1.1 The name of the organisation is "Malta UNESCO Youth Association" (hereinafter referred to as the Association); its name is abbreviated to MUYA".
- 1.2 The Association is an independent, non-profit making, youth organisation. Its activities are based on the Maltese legislature and the present statute.
- 1.3 The official logo of the Association is referred to in Appendix One and shall appear upon all official documents.
- 1.4 The Association can use any surplus of resources only for the furthering of goals stated in the present statute.
- 1.5 The Association has its separate capital, independent balance, nominal seal and graphical representation.
- 1.6 The Association may establish its departments and divisions.
- 1.7 The Association answers for its obligations with all its assets. The members are not answerable with their property for the obligations of the Association.
- 1.8 The Association has been established for perpetual duration.
- 1.9 The Financial Year and Operating Year of the Association is the calendar year; i.e. starting 1<sup>st</sup> January and ending 31<sup>st</sup> December each year.

## 2.0 Objectives

- 2.1 The objectives of the Association are the following:
  - 2.1.1 to develop UNESCO priorities in the fields of education, science, culture and communication
  - 2.1.2 spreading the ideas and priorities of UNESCO among youth and general public locally, regionally and internationally;
  - 2.1.3 unite representatives of different social, age and ethnic groups for following the ideas of humanism tolerance and non-discrimination;
  - 2.1.4 publishing and distribution of diverse literature of scientific, cultural and didactic character;
  - 2.1.5 organisation of didactic courses and camps;
  - 2.1.6 organisation of and participation in educational, **cultural, social and professional** international exchanges, seminars and conferences
  - 2.1.7 creation of thematic libraries, student and youth organisations in line with the priorities outlined in this statute;
  - 2.1.8 development of scientific, cultural and didactic values through the organisation of conferences, exhibitions, seminars and other events;
  - 2.1.9 formation and development of the standards of culture and behaviour;
  - 2.1.10 to promote accessibility of the youth population to education and active participation in society.

### **3.0 The Structure of the Association**

#### **3.1 The official bodies of the organisation**

- 3.1.1 The Committee
- 3.1.2 The Board of Vigilance
- 3.1.3 The workgroups and departments set up by the Committee

#### **3.2 The Committee**

- 3.2.1 The Committee is the administrative and executive body of the Association.
- 3.2.2 3.2.2 The Committee will have a minimum of three (3) members and a maximum of seven (7); these will be the President, the Secretary General, the Treasurer and up to **four (4) other members**.
- 3.2.3 The Committee will be made up of Senior Members of the Association.
- 3.2.4 The Committee members will be elected for a term of two (2) years. There will be two term cycles, terminating on alternate years. One cycle will include the Secretary General and Treasurer while the other cycle will include the President.
- 3.2.5 In the case that a Committee Member resigns during the year, the Committee shall, if it deems fit, co-opt another senior member for the post. This is subject to a simple majority vote within the Committee. This post will be held until the next Annual General Meeting.
- 3.2.6 When a vote is being taken during a Committee meeting, the President holds the casting vote; this is exercised only if a majority cannot be reached by the other committee members' vote.

#### **3.3 The Board of Vigilance**

- 3.3.1 The Board of Vigilance shall be made up of two (2) members. These shall be Senior Members of the Association. These members may not be part of any other body of the association while serving on the Board of Vigilance.
- 3.3.2 The role of the Board of Vigilance will be to oversee any litigation between members or between the members and the Committee; it may also be called up to review a decision of the Committee which has been appealed by members.
- 3.3.3 to review any claim that it is asked to intervene in, whereby it is claimed that an activity or behaviour of any individual member or group thereof could result in the tarnishing of the Association's reputation or credibility.
- 3.3.4 The Board of Vigilance will be called upon to take action only in such cases as described in sub-article 3.3.2 and 3.3.3 and will formally review the situation and make recommendations accordingly.
- 3.3.5 The recommendations by the Board of Vigilance shall be published accordingly.
- 3.3.6 The two (2) members who make up the Board of Vigilance shall be elected at the Annual General Meeting and serve from one annual general meeting to the next.

3.3.7 Claims and appeals made to the Board of Vigilance may be lodged by any member of the Association and these shall be pursued at the discretion of the Board of Vigilance.

**3.4 Workgroup**

3.4.1 Workgroups, whether permanent or project-based, will report to the Committee and have a Committee member responsible for chairing the workgroup and reporting to the Committee.

3.4.2 Non-members can participate in workgroups. However their participation would be in the form of consultancy and they would not have the rights attributed to members of the Association.

**4.0 Membership**

4.1 Individuals may become members of the Association; these individuals can be citizens of the Republic of Malta and any other United Nations Member Country.

4.2 Members can be individuals who are aged between eighteen (18) and thirty-five (35) at the date of last AGM.

4.3 Membership and any other official designation shall automatically expire on the member's 36<sup>th</sup> birthday.

4.4 Legal bodies may not be members of the Association, but may be affiliates of the Association, working with the Association on a workgroup or project. They may not have voting rights.

4.5 The Committee of the Association decides the granting of membership. This is decided within thirty (30) calendar days of the receipt of the written application.

4.6 By becoming a member, an individual is agreeing to abide by the current statute of the Association.

4.7 The Committee decides on the membership fee; such membership fee can be revised annually by the Committee. A simple majority vote within the Committee is required for such amendment.

4.8 For membership to commence, payment of the membership fee is required.

4.9 Payment of membership fee is mandatory for continuation of membership from one year to the next. Such membership fee becomes due on the 1<sup>st</sup> January of each year. Non-payment by the following AGM automatically constitutes cancellation of membership.

4.10 On commencement of membership the membership fee is valid from the date of payment until the end of the Financial Year; provided that; if a member joins from the 15<sup>th</sup> of November of a particular year onwards, his/her membership fee covers membership for the rest of that year and the whole of the following year.

4.11 An individual's membership is considered terminated following the death of a member.

4.12 A member of the Association has the right to terminate his/her membership by submitting a written application to the Committee of the Association. This can be done anytime during a year. No refund of membership fee is possible.

4.13 A member may be expelled from the Association by decision of the Committee based on the following reasons:

- 4.13.1 the member has not paid membership fee by the date stipulated in this statute;
- 4.13.2 the member has violated the stipulations of the present statute more than once and/or is causing damage to the honour and/or assets of the Association;
- 4.13.3 The member has provided the Association with false personal information upon entering the Association.
- 4.14 A member may be suspended from the Association by the Committee subject to absolute majority vote within the Committee a pending investigation by the Board of Vigilance.
- 4.15 Suspension may either be revoked or result in the member's expulsion subject to the findings of the investigation. Such a decision will be taken by an absolute majority vote of the Committee within a maximum period of two (2) calendar months from suspension date.
- 4.16 A member who was expelled by the Committee may appeal the decision within thirty (30) calendar days after receiving notification of the decision and reasons thereof. In such a situation the Board of Vigilance will be summoned to revise the decision.
- 4.17 Upon termination of membership, all the rights and obligations arising out of membership shall cease to be effective.
- 4.18 In no case and with no exception shall the yearly membership payment be refunded to any member.

**4.19 Levels of Membership:**

- 4.19.1 Within this article the different types of membership in existence are stipulated. They are as follows:
- 4.19.2 Junior Members:  
Upon becoming a member, an individual is a Junior Member for the first six (6) calendar months of membership. During this time the member has no voting rights.
- 4.19.3 Full Members:  
After the first six (6) calendar months of membership a member becomes a Full Member. Such member has the right to vote in the General Meetings and contest for elections.
- 4.19.4 Senior Members:  
Upon commencement of the fifth full year of membership a member can become a Senior Member. This is not mandatory. To become a Senior Member a member may have to satisfy certain criteria, which may include but are not limited to, a different membership fee.
- 4.19.5 Founding Members:  
The members who found the Association and form the first Committee are Senior Members from the beginning and have full rights as such members.
- 4.19.6 Honorary Members:  
Members who have contributed significantly to the Association may be granted the status of Honorary Members. This may include, but is not limited to, members who have reached the age of thirty-five and would like to continue to contribute to Association. Grant of the Honorary Membership is subject to a decision by the Committee and acceptance by the member in question.

#### **4.20 The rights and obligations of members**

- 4.20.1 The rights and obligations of the members of the Association are as stipulated within this statute and by the laws of the Republic of Malta.
- 4.20.2 Such rights and obligations include, but are not limited to, those mentioned under this article (4.20). They are as follows:
- 4.20.3 to attend the general meeting(s) of the Association in person;
- 4.20.4 to terminate his/her membership;
- 4.20.5 to use official documents and informational materials provided by the Association;
- 4.20.6 to attend the activities organised by the Association, which include workshops, courses, seminars and other activities;
- 4.20.7 to preserve the honour of the Association;
- 4.20.8 to use the property of the Association prudently and economically.
- 4.20.9 Members who have taken on tasks within Workgroups and/or departments of the Association are committed to these commitments by this statute and are accountable to the Committee.
- 4.20.10 Members are obliged to abide by the present statute and the decisions of the Committee and of the General Meeting(s).

#### **4.21 The President**

- 4.21.1 The President is the chairperson of the Committee of the Association and represents the Association in contact with other associations and bodies;  
provided that such representation is not delegated to another Committee member.
- 4.21.2 The President is responsible for the functioning of the Association in accordance with the Association's statute and the laws of the Republic of Malta.
- 4.21.3 In the absence of the President, the Secretary General takes on the President's functions; in case of the absence of the Secretary General, these functions shift on to the Treasurer.
- 4.21.4 The vice president is by committee consensus; he/she may be appointed by the committee, not elected, to assist the president in contact/networking with other organisations and entities and in the functioning of the association according to the statute. The person nominated as vice president has to be on the elected committee and will be chosen during first committee meeting of the new committee and the post lasts for a year. All committee members except the president, secretary general and treasurer have the possibility to be appointed Vice President although one has the choice to decline such post.

#### **4.22 The Secretary General**

- 4.22.1 The Secretary General is the legal representative of the Association.
- 4.22.2 The Secretary General oversees the activities of the Association's bodies and prepares the necessary documents, minutes and agendas.
- 4.22.3 The Secretary General shall ensure that all resolutions and policies due to lapse are put before the relevant committee, workgroup or General Meeting of the Association for consideration.

4.22.4 The Secretary General is responsible for keeping an updated list of members

#### **4.23 The Treasurer**

4.23.1 The Treasurer's responsibilities shall include:

- a. conducting Financial Management according to the 'Rules of Financial Management' referred to in subarticle 5.9
- b. safeguarding the assets of the Association;
- c. updating the members' list;
- d. collecting membership fees;
- e. issuing reminders for renewal of membership fee;
- f. depositing the funds of the Association in the Association's bank account(s);
- g. preparing the Annual Financial Report and any interim financial reports' including an Annual Financial Report to be presented at the Annual General Meeting;
- h. reporting regularly to the Committee on the income, expenditure and current financial position of the Association;
- i. keeping accurate records for every transaction regarding the Association;
- j. keeping an updated reconciliation of the Association's bank account(s) and track of any cash handling;
- k. overseeing the preparation of financial plans for the Association and any workgroup within the Association for local and international events, overseeing the spending of the Association, and drawing up a financial report for each event, to be presented up to four weeks from the conclusion of the event;
- l. keeping on account the financial records of the Association for the previous 5 years (or more, if required by legislation);
- m. making sure that legally required statistics are compiled and handed in to the relevant authority;
- n. filing the necessary legally required documents relating to taxation and VAT.

#### **5.0 Management and Administration of the Association**

- 5.1 The management bodies of the Association are the Committee and the General Meeting. The General Meeting is the highest form of management of the Association.
- 5.2 The Committee is the managing body of the Association in between General Meetings.
- 5.3 The Committee shall establish the annual accounts of each financial exercise and the budget. The annual accounts and budget shall be submitted to the General Meeting.
- 5.4 The Committee has sole jurisdiction over the following issues:
  - 5.4.1 the implementation of the decisions of the general meeting and the organisation of the activities of the Association;
  - 5.4.2 the compilation of the annual business plan and annual business report;
  - 5.4.3 decision on the amount of the membership fee;
  - 5.4.4 adoption of the annual business plan and the confirmation of the annual business report;
  - 5.4.5 decisions over loans and their amount(s);
  - 5.4.6 coordination of the cooperation on national and international levels;

5.4.7 adoption of the statute, main objectives of the Association and its symbols.

5.5 The President calls the meeting of the Committee into session when s/he sees necessary, but not less than once every calendar month. The Committee has the right to make decisions if at least three (3) members of the Committee attend the meeting. Unless otherwise specified in this statute, a decision is approved if at least 50% + 1 vote by the members in attendance are in favour. The meeting of the Committee is recorded and the record is signed by the President or the highest ranking official present.

5.6 A member of the committee who fails to attend three (3) consecutive committee meetings without a valid reason may be expelled from the committee by a simple majority vote in the same committee after consulting with the board of vigilance.

## **5.7 General Meetings**

5.7.1 The General Meeting is the highest form of management of the Association.

5.7.2 The General Meeting has the power to decide when at least 10% of the voting members are present in person.

5.7.3 Unless otherwise specified in this statute, a decision is approved if at least 50% + 1 vote by the members in attendance are in favour.

5.7.4 The resolution of the Committee shall be adopted if a simple majority of members vote in its favour.

5.7.5 Attendance at General Meetings shall be kept in writing, keeping record of the members' names, surnames and identification number. Attendance has to be verified by each individual member's signature.

5.7.6 A member of the Committee can be expelled by a decision taken through the General Meeting by absolute majority.

5.7.7 A Chairperson is chosen for each General Meeting. This Chairperson is chosen by the Committee by a simple majority vote within the Committee. The Chairperson has to be a Voting Member of the Association.

5.7.8 All members have to be informed of a General Meeting at least ten calendar days before such meeting.

5.7.9 An Annual General Meeting is to be held within three (3) calendar months from the end of the Financial Year.

5.7.10 An Extraordinary General Meeting can be held, either at the request of the Committee or at the request of the members. If at least 20% of the voting members request an Extraordinary General Meeting, the Committee is obliged to call such a meeting within two calendar months of such request. Such request has to be in written form; it has to be signed by the members requesting it to be valid.

## **5.8 Elections**

5.8.1 Elections are held during the General Meeting.

5.8.2 Any applications for a post shall reach the President and the Secretary General at least ten (10) calendar days before the General Meeting.

5.8.3 The Committee has two election cycles; nominations can be received for the posts which are due to expire at the end of each cycle.



- 5.8.4 The Board of Vigilance is elected at every Annual General Meeting; the term will be from one Annual General Meeting to the next.
- 5.8.5 Applications for election for the Committee or the Board of Vigilance can only be submitted by Voting Members. Applications will only be valid if seconded by two nominations from two voting members.
- 5.8.6 For each vacant post, the member who gets the highest number of votes is elected.
- 5.8.7 The Voters will indicate their preferences by marking an 'X' next to the preferred names. A voter can mark as many names as the number of vacant posts.
- 5.8.8 Up to a maximum of 2 absent members can vote by proxy if not able to attend an annual or extraordinary general meeting by giving a signed letter to a voting member whom they trust that they allow them to vote in their name. The member presenting the proxy will be given extra votes to represent the absent members
- 5.8.9 In the case that two or more candidates get an equal amount of votes such that the number of elected candidates would be higher than the number of vacant posts the following process shall take place;  
a re-election shall be held for the candidates with the lowest number of equal votes in this group.
- 5.8.10 The successful candidates will be assigned roles by the Committee.
- 5.8.11 The highest ranking official whose term has not expired, nominates designations for the newly-elected members of the Committee. This decision is approved by simple majority in the Committee.
- 5.8.12 For each election, two Counting Officials are chosen. These are chosen by the Committee by simple majority. They cannot be on the Committee, on the Board of Vigilance or candidates for election.
- 5.8.13 **If** there are no Full Member applicants for any vacant posts during the election cycle, by committee consensus, Junior Member candidates may be accepted and elected provided that a vote of confidence is taken during the Annual General Meeting.

## **5.9 Policy-making**

- 5.9.1 Proposals for Resolutions and Policies shall be submitted to the Secretary General at least eight (8) calendar days before the General Meeting.
- 5.9.2 Proposals for Resolutions and Policies may be submitted by members of the Association.
- 5.9.3 The proposals may be reviewed by the Committee to take into consideration if such proposals serve to fulfil the aims and objectives of the Association. .
- 5.9.4 The Committee has discretion whether a proposal requires simple majority or absolute majority in the General Meeting to be ratified; provided that: amendments of this statute can only be ratified by absolute majority.
- 5.9.5 The Committee may identify the necessity to amend the statute and prepare a document with such amendments. Such document will then be presented at the General Meeting and will be ratified according to sub-article 5.8.4.

5.9.6 The Committee has the discretion to set up a workgroup to work on proposed amendments to the statute and/or proposed amendments to, additions to and/or creation of new resolutions and policies and prepare a document to be presented at the General Meeting. Such document will then be ratified according to sub-article 5.8.4.

5.9.7 The Committee is empowered to create and/or amend policy in the name of the Association in the following cases:

- a. on urgent matters for which a response cannot be delayed;
- b. where the Association has no existing policy regarding the matter and/or;
- c. on matters which relate to the implementation of policy.

#### **5.10 Matters relating to Financial Activity and Rules of Financial Management:**

5.10.1 The Association is a non-profit organisation; as such it does not operate with the motive of generating income. Any income generation will be used for the organisation of events and other activities, participation in events and activities and for the sole use of the objectives of the Association as stated within this statute. Any surplus left at the end of the Financial Year will be retained in the Association for use as detailed in this statute.

5.10.2 The assets of the Association consist mainly of gifts, subsidies, testamentary dispositions and inheritances, contributions from registered members, charities and organisations, contributions from organisation of events and other activities of the Association and any assets brought on the foundation of the Association.

5.10.3 The bookkeeping of the Association, recording of transactions and preparation of the annual accounts shall be in accordance with the official accounting standards and applicable legislation in the Republic of Malta.

5.10.4 The Financial Year of the Association, as well as its Operating Year, shall be the calendar year, i.e. from January to December every year.

5.10.5 The costs of the Association shall be kept within the limits of its income. When income shall exceed expenditure, it shall be carried forward and utilised in approved activities and projects in future months.

5.10.6 The liability of the Association is limited to its own assets.

5.10.7 In the event of dissolution of the Association, members are not entitled to the assets of the Association. Upon dissolution, any assets remaining after settlement of any credits and loans shall be donated to charitable organisations. Such donations shall not be carried out before six calendar months from the date of dissolution.

5.10.8 An archive of all documentation related to financial activity shall be kept; this shall include but is not limited to copies of paid membership fees, any receipts and payments.

5.10.9 Any petty cash payments shall be supported by original receipts, which have to be handed to the treasurer within one (1) calendar month of being incurred. Petty cash payments will be adequately documented.

5.10.10 The Association shall have its own bank account(s).

5.10.11 The bank account(s) of the Association shall have three signatories; these shall be the President, the Secretary General and the

Treasurer. Cheques shall require 2 signatures: that of the Treasurer and any one of the President and the Secretary General.

## 6.0 Definitions

- 6.1 For the purpose of this statute, the following definitions apply:
- 6.2 **Absolute Majority** shall be understood to mean two-thirds majority of the valid votes cast, abstentions not counted.
- 6.3 **Simple Majority** shall be understood to mean "50% plus one vote" of the valid votes cast, abstentions not counted.
- 6.4 **Assets of the Association** shall be understood to mean the properties of the Association, both tangible and intangible, that constitute the value of the Association. Assets may include, but are not limited to, cash, property rights, goodwill and equipment.
- 6.5 **Liability** means the legal responsibility of the Association, especially with regards to costs and damages.
- 6.6 **Nomination** shall be understood to mean the act or instance of submitting the name of a member for candidacy or appointment to the Official Bodies of the Association.
- 6.7 **Official Documents** shall be understood to mean:
- Documents relating to the activities and responsibilities of the Association's Official Bodies;
  - Documents containing the authorisation of such Bodies;
  - Documents that state some contractual relationship or grant some right; and/or
  - Documents that are commissioned by the Committee of the Association.
- 6.8 **Communication** shall be understood to mean any communication, be it in electronic or written form. Communication by the Committee to the members may be transmitted via any means, details of which have been submitted on membership. This shall include, but is not limited to, post, electronic mail and communication via mobile telephony.
- 6.9 **Affiliates** shall be understood to mean any organisation that collaborates closely and on a regular basis with the Association. Such organisations shall have no voting power in General Meetings of the Association. A list of such Affiliates shall be maintained by the Committee.
- 6.10 **Founding Members** shall be understood to mean the individuals that formed the work group to set up the Association. The list of Founding Members is referred to in Appendix 2.

## 7.0 Provisions for the First Years of Operation

- 7.1 A membership fee will not be applicable until 1<sup>st</sup> January 2008.
- 7.2 With reference to subarticle 3.3.1 the Board of Vigilance shall be made up of two (2) full members for the first five (5) years until 1<sup>st</sup> January 2012.
- 7.3 The first cycle of the Committee shall require that the term of the following members expires as follows;  
the term of the President, Treasurer and the International Officer shall terminate before the Annual General Meeting of 2009.  
the term of the Secretary General and the other Committee member shall terminate before the Annual General Meeting of 2010.

## **APPENDIX 1**

### **AGENDA**

#### **Malta UNESCO Youth Association**

#### **ANNUAL GENERAL MEETING**

#### **Time, Date & Venue**

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- Opening of Meeting
- Apologies for absences
- Confirmation of Minutes of previous Annual General Meeting
- Presentation of Annual Report
- Adoption of Annual Report
- Presentation of Treasurer's Report
- Notice/s of Motion
- Voting on Notice/s of Motion
- Committee nominations
- Committee elections
- Vote of thanks to outgoing Executive
- Closure

## **Appendix 2**

### **Malta UNESCO Youth Association**

#### **Founding Members**

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- Anson D. Aquilina
- Sarah A. Suda
- Istivan Spiteri
- Maurizio Cappitta
- Joanna Bonnici

## Appendix 3

### Motions to the Statute during the Annual General Meeting of 2007

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**1) Request for the Agenda of the Annual General meeting to be added to the Appendix of the Statute.**

Voting was carried out. Votes counted by the counting officials.

Favour – 20  
Against – 1  
Abstain - 1

Motion accepted.

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**2) Amendment to Article 3.3 to include an observer status to the Vigilance Board on Committee Meetings. Two members are to be included on the Vigilance Board. Election of members on the Vigilance Board are to be carried out during the AGM.**

Voting was carried out. Votes counted by the counting officials.

Favour - 22  
Against - 0  
Abstain - 0

Amendment approved.

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**3) Article 6 'Definitions' to be changed to Article 1**

Voting was carried out. Votes counted by the counting officials.

Favour – 20  
Against – 0  
Abstain – 2

Motion accepted.

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**4) Amendment to Motion to a change in Clause 1.1.1 - Proposals for Resolutions and Policies shall be submitted to the Secretary General at least eight (8) calendar days before the General Meeting.**

**To**

**Proposals for Resolutions and Policies shall be submitted to the Secretary General at least three (3) calendar days before the General Meeting.**

Voting was carried out. Votes counted by the counting officials.

Favour – 20  
Against – 1  
Abstain - 1

Amendment approved.

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**5) Amendment to clause 1.2 to include:**

**The Association is an independent, non-profit making, youth organisation. Its activities are based on the Maltese legislature and the present statute.**

**To**

**The Association is a voluntary, independent, non-profit making, youth organisation. Its activities are based on the Maltese legislature and the present statute.**

Voting was carried out. Votes counted by the counting officials.

Favour - 20

Against – 0

Abstain – 1

Contro amenda accepted.

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**6) Change to clause 3.2.3**

**The Committee will be made up of Senior Members of the Association.**

**To**

**The Committee will be made up of Full Members of the Association.**

Article clause was revised.

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**7) Motion to add clause in clause 4 on Memberships to include that membership fee will become known through forms of communication.**

Contro amenda

Change to clause 4.7

**The Committee decides on the membership fee; such membership fee can be revised annually by the Committee. A simple majority vote within the Committee is required for such amendment.**

**To**

**The Committee decides and publishes the membership fee; such membership fee can be revised annually by the Committee. A simple majority vote within the Committee is required for such amendment.**

Voting was carried out. Votes counted by the counting officials.

Favour - 23

Against – 0

Abstain – 0

Contro amenda accepted.

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**8) Approval of Statute**

Voting was carried out. Votes counted by the counting officials.

Favour - 23

Against – 0

Abstain – 0

Statute is approved.

**Motions to the Statute during the Annual General Meeting of 2008**

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No motions



**Motions to the Statute during the Annual General Meeting of 2009**

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No motions

## Motions to the Statute during the Annual General Meeting of 2010

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### **1) Amendment to change clause 4.19.2**

**Upon becoming a member, an individual is a Junior Member for the first six (6) calendar months of membership. During this year the member has no voting rights**

**To**

**Upon becoming a member, an individual is a Junior Member for the first three (3) calendar months of membership. During this year the member has no voting rights.**

Voting was carried out. Votes counted by the counting officials.

The motion was unanimously approved.

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### **2) Amendment to clause 5.8 to include:**

**5.8.8 Up to a maximum of 2 absent members can vote by proxy if not able to attend an annual or extraordinary general meeting by giving a signed letter to a voting member whom they trust that they allow them to vote in their name. The member presenting the proxy will be given extra votes to represent the absent members.**

Voting was carried out. Votes counted by the counting officials.

Favour - 19

Against – 0

Abstain – 1

Amendment is approved.

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### **3) Amendment to clause 3.2.2 to include:**

**3.2.2 The Committee will have a minimum of three (3) members and a maximum of five (5); these will be the President, the Secretary General, the Treasurer and up to two (2) other members.**

**To**

**3.2.2 The Committee will have a minimum of three (3) members and a maximum of seven (7); these will be the President, the Secretary General, the Treasurer and up to two (2) other members.**

Voting was carried out. Votes counted by the counting officials.

Favour - 19

Against – 0

Abstain – 1

Amendment is approved.

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**4) Amendment to clause 3.2.2 to include: To add to the paragraph 5 the following motion to read as follows:**

**5.6 A member of the committee who fails to attend 4 consecutive committee meetings without a valid reason may be expelled from the committee by a simple majority vote in the same committee after consulting with the board of vigilance.**

Voting was carried out. Votes counted by the counting officials.

The motion was approved unanimously.

Amendment is approved.

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## List of Motions to the Statute during the Annual General Meeting of 2011

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**1) Inclusion of new Article 4.21.4 regarding the post of Vice President to read as follows:**

**The vice president is by committee consensus; he/she may be appointed by the committee, not elected, to assist the president in contact/networking with other organisations and entities and in the functioning of the association according to the statute. The person nominated as vice president has to be on the elected committee and will be chosen during first committee meeting of the new committee and the post lasts for a year. All committee members except the president, secretary general and treasurer have the possibility to be appointed Vice President although one has the choice to decline such post.**

Voting was carried out. Votes counted by the counting officials.

The motion was approved unanimously.

Amendment is approved.

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## List of Motions to the Statute during the Annual General Meeting of 2012

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### **1) The motion concerning amendment to Article 3.2.2 from:**

**3.2.2 The Committee will have a minimum of three (3) members and a maximum of seven (7); these will be the President, the Secretary General, the Treasurer and up to two (2) other members.**

**To:**

**3.2.2 The Committee will have a minimum of three (3) members and a maximum of seven (7); these will be the President, the Secretary General, the Treasurer and up to four (4) other members.**

The motion was approved unanimously.

Amendment is approved.

### **2) The second motion amending Article 5.6 from:**

**5.6 A member of the committee who fails to attend 4 consecutive committee meetings without a valid reason may be expelled from the committee by a simple majority vote in the same committee after consulting with the board of vigilance.**

**To:**

**5.6 A member of the committee who fails to attend 3 consecutive committee meetings without a valid reason may be expelled from the committee by a simple majority vote in the same committee after consulting with the board of vigilance.**

The motion was approved unanimously.

Amendment is approved.

### **3) The motion suggesting the following change in article 4.19.2:**

**4.19.2 Junior Members: Upon becoming a member, an individual is a Junior Member for the first three (3) calendar months of membership. During this year the member has no voting rights.**

**To:**

**4.19.2 Junior Members: Upon becoming a member, an individual is a Junior Member for the first twelve (12) calendar months of membership. During this time the member has no voting rights.**

**As a result of discussion, three motions were put forward:**

- ❖ Motion 3 months: 1 favour, 12 against, no abstention
- ❖ Motion 6 months: 11 favour, 1 against, 1 abstention
- ❖ Motion 12 months: 2 favour, 11 against, no abstention

The Amendment is approved and the Article 4.19.2 reads as follows:

**4.19.2 Junior Members: Upon becoming a member, an individual is a Junior Member for the first six (6) calendar months of membership. During this time the member has no voting rights.**

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## List of Motions to the Statute during the Annual General Meeting of 2013

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**1) The motion concerning amendment to Article 4.19.3 from:**

**4.19.3 Full Members: Upon commencement of the second full year of membership a member becomes a Full Member. Such member has the right to vote in the General Meetings and contest for elections.**

**To:**

**4.19.3 Full Members: After the first six (6) calendar months of membership a member becomes a Full Member. Such member has the right to vote in the General Meetings and contest for elections.**

Voting was carried out. Votes counted by the counting officials.

The motion was approved unanimously.

Amendment is approved.

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**List of Motions to the Statute during the Annual General Meeting of 2014**

No motions

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## List of Motions to the Statute during the Annual General Meeting of 2015

### **1) The motion concerning amendment to Article 4.9 from:**

**4.9. Payment of membership fee is mandatory for continuation of membership from one year to the next. Such membership fee becomes due on the 1<sup>st</sup> January of each year. Non-payment by 31<sup>st</sup> January of same year automatically constitutes cancellation of membership.**

**To:**

**4.9. Payment of membership fee is mandatory for continuation of membership from one year to the next. Such membership fee becomes due twenty four (24) months after the commencement / renewal of the membership. Non-payment after 30 calendar days after renewal due date automatically constitutes cancellation of membership.**

As a result of discussion, a motion was put forward.

Voting was carried out. Votes counted by the counting officials.

The Amendment is approved and the Article 4.9 reads as follows:

**4.9. Payment of membership fee is mandatory for continuation of membership from one year to the next. Such membership fee becomes due on the 1<sup>st</sup> January of each year. Non-payment by the following AGM automatically constitutes cancellation of membership.**

### **2) The motion concerning amendment to Article 5.8.2 form:**

**5.8.2 Any applications for a post shall reach the President and the Secretary General at least ten (10) calendar days before the General Meeting.**

**To:**

**5.8.2 Any applications for a post shall reach the President and the Secretary General at least five (5) calendar days before the General Meeting.**

Voting was carried out. Votes counted by the counting officials.

Amendment was rejected.

### **3) The motion concerning amendment to Article 5.8.6 form:**

**5.8.6 The members who get the highest number of votes are elected.**

**To:**

**5.8.6 For each post, the members who get the highest number of votes are elected.**

As a result of discussion, a motion was put forward.

Voting was carried out. Votes counted by the counting officials.

The Amendment was approved and the Article 5.8.6 reads as follows:

**5.8.6 For each vacant post, the member who gets the highest number of votes is elected.**

### **4) The motion concerning amendment to Article 5.8.10 form:**

**5.8.10 The successful candidates will be assigned roles by the Committee.**

**To:**

**5.8.10 Successful candidates contesting for Committee Members will be assigned roles by the Committee.**

Voting was carried out. Votes counted by the counting officials.

Amendment was rejected.

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## **List of Motions to the Statute during the Annual General Meeting of 2016**

### **1) The motion concerning amendment to Article 3.2.4 from:**

**3.2.4 The Committee members will be elected for a term of two (2) years. There will be two term cycles, terminating on alternate years. One cycle will include the President, the Treasurer while the other cycle will include the Secretary General.**

**To:**

**3.2.4 The Committee members will be elected for a term of two (2) years. There will be two term cycles, terminating on alternate years. One cycle will include the Secretary General and Treasurer while the other cycle will include the President.**

Voting was carried out. Votes counted by the counting officials.

The motion was approved unanimously.

Amendment is approved.

### **2) Inclusion of new Article 5.8.13 regarding Elections to read as follows:**

**If there are no Full Member applicants for any vacant posts during the election cycle, by committee consensus, Junior Member candidates may be accepted and elected provided that a vote of confidence is taken during the Annual General Meeting.**

Voting was carried out. Votes counted by the counting officials.

The motion was approved unanimously.

Amendment is approved.

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## **List of Motions to the Statute during the Annual General Meeting of 2017**

No motions

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**List of Motions to the Statute during the Annual General Meeting of 2018**

No motions

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## **List of Motions to the Statute during the Annual General Meeting of 2019**

No motions

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## **List of Motions to the Statute during the Annual General Meeting of 2020**

No motions

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## **List of Motions to the Statute during the Annual General Meeting of 2021**

No motions

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